

EDUCATION

	Name & Location	No. of years attended	Did you graduate? Diploma/Degree	Subjects studied
Grammar School				
High School				
Technical College/University				
Graduate / Professional				

GENERAL

Specialized training, apprenticeship, skills and extra-curricular activities:

Any additional information you feel may be helpful to us in considering you for this position:

US Military Service _____ Rank _____

Are you physically or otherwise able to perform the duties of the job you are applying for? ___Yes ___No

EMPLOYMENT HISTORY (start with your present or last job)

Dates Employed: Month & Year	Name & Address	Salary	Position	Reason for Leaving
From: To:				
From: To:				
From: To:				

REFERENCES (List 3 people who are not related to you and you have known for more than a year.)

Name	Address/Phone	Business	Years Known
1.			
2.			
3.			

APPLICANT'S STATEMENT

"I certify that all the information submitted by me on this application is true and complete. I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed. My employment may be terminated at any time.

In consideration of my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company. I understand that no company representative, other than its president, and then only when in writing and signed by the president, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I understand that neither this document nor any offer of employment from the employer constitute an employment contract unless a specific document to that effect is executed by the employer and employee in writing."

Signature

Date